# **NORTHERN NEW MEXICO COLLEGE**



# **Ordering HSE Documents**



## **Diploma Sender**

In New Mexico, all High School Equivalency (HSE) records are managed by <a href="DiplomaSender">DiplomaSender</a> Test takers can order their documents via email or mail.

### <u>Visit DiplomaSender to order:</u>

- HSE Diploma
- HSE Transcript
- Letter of Verification of Diploma

### COST:

- FREE Initial diploma and transcript
- \$23 each duplicate diploma, transcript or letter of verification

Payments can be made with a debit or credit card. No additional charge for ordering over the phone.

### **Delivery Options:**

- Email Same day
- U.S. Mail 2 to 10 business days

### **DiplomaSender Contact Information**

• Customer Service: 855.313.5799

Email: support@diplomasender.com

• Online chat: www.diplomasender.com

• Hours of operation: M-F 8am-5pm MST

#### NM Residents:

<u>Visit DiplomaSender.com</u> to obtain your GED®/HiSET® records from 1943 to the present.

#### **HOW TO ORDER:**

Go to:

www.diplomasender.com

Select "Register"

Select "HSE – High School Equivalency" for your record type

Select "yes" that you took a High School Equivalency test

Choose New Mexico as your state

Select "No" that you did not graduate from a high school

Click "Continue"

Enter your email address and phone number, click "Continue"

Provide your identification information

Use the exact name used when tested

If records are not found, you will be directed to make a request for support

