



HEP Services at Northern New Mexico College

- High School Equivalency (HSE) preparation instruction and tutoring
- Instructional materials and books
- HSE testing registration
- Graduation cap & gown
- Career and academic advising
- Cultural and social events
- Financial assistance stipend

HEP Eligibility Requirements

- Be at least 16 years of age
- Not currently enrolled in high school
- Have not earned a high school diploma or its equivalent
- Must demonstrate adequate reading comprehension and math skills by successfully passing a pre-assessment test

HEP Application Requirements

- Completed Application
- Complete a HEP interview to be considered for program enrollment
- Underage Permission/Withdrawal Form from school and school district (if 16 or 17)
- Copy of Government issued ID
- Copy of IEP, 504 Plan, or other documentation required to request learning accommodations (If applicable)

HIGH SCHOOL EQUIVALENCY PROGRAM (HEP)

NORTHERN NEW MEXICO COLLEGE



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SECTION 1 HEP Application Information

LAST NAME

FIRST NAME

M.I.

____/____/____
TODAY'S DATE

____/____/____-____/____/____-____/____/____/____
SOCIAL SECURITY #

____/____/____
DATE OF BIRTH

____/____/____-____/____/____/____/____/____
CELL PHONE

____/____/____-____/____/____/____/____/____
ALTERNATE PHONE

STUDENT PERSONAL EMAIL ADDRESS

PHYSICAL ADDRESS STREET

CITY & STATE

ZIP

MAILING ADDRESS (if different from physical address)

CITY & STATE

ZIP

EMERGENCY CONTACT NAME

____/____/____-____/____/____/____/____/____
EMERGENCY CONTACT NUMBER

ETHNICITY (CHECK ALL THAT APPLY)

<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> American Indian/Alaska Native
<input type="checkbox"/> Asian	<input type="checkbox"/> Native Hawaiian/Other Pacific Islander
<input type="checkbox"/> Black/African American	<input type="checkbox"/> Other: _____
<input type="checkbox"/> White	<input type="checkbox"/> Decline

IS ENGLISH YOUR SECOND LANGUAGE? Yes No

IF YES, WHAT IS YOUR NATIVE LANGUAGE? _____

HOW DID YOU FIND OUT ABOUT NNMCC HEP?

<input type="checkbox"/> Walk-in	<input type="checkbox"/> Flyer/Brochure	<input type="checkbox"/> Newspaper/Radio
<input type="checkbox"/> Informational Fair	<input type="checkbox"/> Recruiter/Outreach Staff	<input type="checkbox"/> Referral Agency/Program
<input type="checkbox"/> High School Counselor	<input type="checkbox"/> Social Media	
<input type="checkbox"/> Family Member/Friend/Acquaintance: _____		



SECTION 2 Personal Statement

APPLICANT MUST ANSWER QUESTIONS 1-4

1) Tell us a little bit about yourself (your hobbies, interests, family, etc.).

2) Explain why you did not complete high school. How did this experience affect you, and how could the opportunity to earn your High School Equivalency change your life?



SECTION 2 *cont'd* Personal Statement

3) What do you foresee as your biggest challenges in earning your High School Equivalency?

4) What would you like to do for your career after earning your High School Equivalency? What steps or path do you believe you will need to take to reach that goal?

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SECTION 3 Additional Contact Information (IN CASE YOU CAN NOT BE REACHED)

CONTACT NAME

RELATION TO STUDENT

____/____/____/ ____/____/____/ - ____/____/____/____/

CONTACT CELL PHONE

____/____/____/ ____/____/____/ - ____/____/____/

CONTACT ALTERNATE PHONE

SECTION 4 Eligibility

ARE YOU CURRENTLY ENROLLED IN SCHOOL?

Yes No

LAST GRADE COMPLETED

NAME OF SCHOOL LAST ATTENDED

HAVE YOU EARNED A HIGH SCHOOL DIPLOMA OR ITS EQUIVALENT?

Yes No

DID YOU HAVE AN INDIVIDUALIZED EDUCATION PROGRAM (IEP) OR 504 PLAN IN SCHOOL

OR WOULD YOU NEED ADDITIONAL ACCOMMODATIONS MADE?

Yes No



SECTION 5 Assessment Factors

DEPENDENTS:

Yes No

DO YOU HAVE ANY CHILDREN? _____

PARENTS EDUCATIONAL BACKGROUND:

Yes No

DO EITHER OF YOUR PARENTS HAVE A COLLEGE/UNIVERSITY DEGREE?

DISRUPTED EDUCATION PATTERN:

Yes No

WITHIN THE PAST 4 YEARS, HAVE YOU RELOCATED FROM
YOUR HOME OR PERMANENT RESIDENCE?

IF YES, HOW MANY TIMES? _____

DO YOU HAVE ACCESS TO A COMPUTER AND INTERNET AT HOME?

Yes No

ARE YOU CURRENTLY EMPLOYED?

Yes No

WHAT IS YOUR ESTIMATED YEARLY FAMILY INCOME?

<input type="checkbox"/> \$0- \$2,500	<input type="checkbox"/> \$5,001 - \$7,500	<input type="checkbox"/> \$10,001 - \$15,000
<input type="checkbox"/> \$2,501 - \$5,000	<input type="checkbox"/> \$7,501 - \$10,000	<input type="checkbox"/> \$15,001 - \$20,000
		<input type="checkbox"/> More than \$20,000

NUMBER OF PEOPLE IN HOUSEHOLD (INCLUDING YOURSELF): _____

DO YOU RECEIVE ANY ECONOMIC ASSISTANCE? IF SO, PLEASE INDICATE WHAT TYPE BELOW.

TANF Childcare Assistance Medicaid SNAP WIC
 SSI (Supplemental Security Income) Other _____

OFFICE USE ONLY Need-Based Eligibility

Family Income _____ Household _____ Assistance _____ Dependents _____

Disrupted Education _____ Essay _____ TOTAL _____



SECTION 6 Signature & Authorization

I understand that in order to be accepted and receive services from this program, HEP requires access to my student records. I therefore authorize the Northern New Mexico College High School Equivalency Program staff to have access to my records at Northern New Mexico College. This information will be held in the strictest confidence. Records may include:

- Grades, transcripts and enrollment documents
- Financial aid information on dependents
- Government and State agency documents
- Records of tests taken for assessment purposes at NNMC or other institutions

I certify to the best of my knowledge, the information I have provided on this application form are complete and true. Failure to disclose and submit complete and accurate information may result in the denial of acceptance to NNMC's High School Equivalency Program.

PRINT APPLICANT'S NAME

SIGNATURE

_____ / _____ / _____
DATE

NNMC High School Equivalency Program, 921 Paseo de Oñate, Española, NM 87532

Joseph A. Montoya Administration Bldg • Rm AD 114

(505) 747-5031 hep@nnmc.edu

The High School Equivalency Program (HEP) @NORTHERN provides academic instruction, resources and support to individuals in Rio Arriba County and surrounding areas in attaining a High School Equivalency (HSE).